Group Leader Orientation

Group Leader Orientation (GLO) is the training piece of the student group recognition process. In addition to registering/re-registering your student group each year, members of your student group executive team are required to complete GLO before or on your registration deadline. As of April 2025, all student groups must complete Group Leader Orientation training BEFORE submitting their student group registration.

GLO contains three components, all of which are available on Canvas.

GLO: Essentials

GLO: Essentials teaches student group leaders about policies and resources for student groups. All student groups are required to complete GLO: Essentials. This module must be completed by the group's President or equivalent role responsible for overseeing the group.

GLO: Finances

GLO: Finances covers expectations for student groups handling their own financial assets and some general budgeting tips and tricks recommended by Student Group Services. If your student group handles money, this module must be completed by the groups treasurer, VP Finance, or equivalent role responsible for handling money. As all groups must have at least two signing authorities, we will not accept GLO Finances completion from the President only. We highly recommend that all signing authorities complete GLO Finances. If your group does not handle money, you are exempt from completing this module.

GLO: Skills

There are numerous GLO: Skills sessions offered that are on different topics that may help student group leaders in their roles. One module must be completed by any of the executive team. We recommend that each executive completes a GLO Skills module that is relevant to their portfolio.

Self enrol in Group Leader Orientation

Event Organizer Training

Event Organizer Training (EOT) is an online, asynchronous training offered by the Student Affairs Team at Student Success and Experience. EOT is an introduction to event policies and procedures, risk assessment and management processes, event planning basics, and guidelines for hosting high-risk events such as events with alcohol, physical activity, travel, and minors.

In addition to GLO, it is required that all student groups have a minimum of 2 members complete Event Organizer Training before submitting their student group registration and recommended that any member involved in organizing events completes EOT. If your group is planning to host events with alcohol, both the primary and secondary event organizer must have EOT training.

You can find more information about Event Organizer Training on the University of Alberta's website.

Self enrol in Event Organizer Training

Revision #5
Created 30 May 2025 06:24:03 by Selen Erkut
Updated 1 October 2026 12:35:31 by Selen Erkut