

Bylaws

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Bylaw 100 Schedule B: Oversight, Ad Hoc, and Operational Committees

Schedule governing Oversight, Ad hoc, and Operational Committees

1. Definitions

1. In this schedule:
 - a. "Oversight Committees" shall:
 - i. Be committees whose mandate is general with applicability to a breadth of the Students' Union; or
 - ii. Be committees that provide recommendation on internal and external Students' Union policies and provide guidance, advice, oversight, or other information to the organization on a general topic; and
 - iii. Have open voting membership; and
 - iv. Be recurring; and
 - v. Have their mandate, function, governance, and regulations within this Schedule; and
 - vi. Be created, approved, or formalized by one (1) simple majority vote of Students' Council; and
 - vii. Be eliminated by two simple majority votes of Students' Council occurring not less than seven days apart.
 - b. "Ad hoc committees" shall:
 - i. Be committees whose mandate is narrow surrounding a particular topic, initiative, project, or investigation; or
 - ii. Be committees who are expected to be short term; and
 - iii. May be referred to as "task forces"; and
 - iv. Have open voting membership; and
 - v. Expire at a designated time not to exceed one year; and
 - vi. Have their mandate, function, governance and regulation within this Schedule; and
 - vii. Be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.
 - c. "Operational committees" shall:
 - i. Be committees whose mandate is to serve a specific operational function of the Students' Union.
 - ii. Have open voting membership; and
 - iii. Shall be recurring; and
 - iv. Have their mandate, function, governance and regulation within this Schedule; and
 - v. Be created, approved, formalized or eliminated by a simple majority vote of Students' Council or the Executive committee.
 - d. "Closed membership" means the voting membership of that committee shall include only elected members of Students' Council or their designates.
 - e. "Open membership" means the voting membership of that committee may include elected member of Students' Council, unelected Students' Union members, or both.
 - f. "Elected members of Students' Council" means:
 - i. The President of the Students' Union,
 - ii. A Vice President of the Students' Union,
 - iii. The Undergraduate Board of Governors Representative,
 - iv. Students' Councillors.
 - g. "Students' Union Member" means any undergraduate student who is registered in a has paid their Students' Union fees.
 - h. "Students' Council" means the Council of the Students' Union, University of Alberta, as constituted by statute of the province of Alberta;
 - i. "Students' Union" means the Students' Union, University of Alberta, as incorporated by statute of the province of Alberta; and

j. "Executive committee" means the committee outlined in Bylaw 1100.

2. Governance

1. The Bylaw 100 Schedule B shall:
 - a. Outline the structure, function, and mandate of oversight, ad hoc, and operational committees;
 - b. Be amended by a simple majority vote of Students' Council.
 - c. Be amended by a simple majority vote of the Executive committee where explicitly indicated.
 - d. Be subject to the regulations of Bylaw 100.
 - e. Where there is disagreement between this schedule and any Students' Union bylaws the bylaws shall take precedence.

3. Committee Structure

1. Oversight Committees shall:
 - a. Be committees whose mandate is general with applicability to a breadth of the Students' Union; or
 - b. Be committees that provide recommendation on internal and external Students' Union policies and provide guidance, advice, oversight, or other information to the organization on a general topic; and
 - c. Have open voting membership; and
 - d. Be recurring; and
 - e. Have their mandate, function, governance, and regulations within this Schedule; and
 - f. Be created, approved, or formalized by one (1) simple majority vote of Students' Council; and
 - g. Be eliminated by two simple majority votes of Students' Council occurring not less than seven days apart.
2. Ad hoc committees shall:
 - a. Be committees whose mandate is narrow surrounding a particular topic, initiative, project or investigation; or
 - b. Be committees who are expected to be short term; and
 - c. May be referred to as "task forces"; and
 - d. Have open voting membership; and
 - e. Expire at a designated time not to exceed one year; and
 - f. Have their mandate, function, governance, and regulation within this Schedule; and
 - g. Be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.
3. Operational committees shall:
 - a. Be committees whose mandate is to serve a specific operational function of the Students' Union.
 - b. Have open voting membership; and
 - c. Shall be recurring; and
 - d. Gave their mandate, function, governance, and regulation within this Schedule; and
 - e. Be created, approved, formalized, or eliminated by a simple majority vote of Students' Council or the Executive committee.
4. Voting membership of oversight, ad hoc, and operational committees shall have open membership.
5. Notwithstanding any provision in this schedule or Bylaw 100, oversight, ad hoc, and operational committees may appoint non-voting members to themselves by passing regulations to this effect as part of their standing orders.
6. Non-voting members of oversight, ad hoc, and operational committees
 - a. Are not entitled to move, second, or vote on motions of oversight, ad hoc, and operational committees,
 - b. Are not entitled to chair oversight, ad hoc, and operational committees, and
 - c. Do not count towards quorum of oversight, ad hoc, and operational committees.

4. Oversight Committee Membership

1. The Aboriginal Relations and Reconciliation Committee:
 - a. The Permanent membership of this Committee is eleven (11):
 - i. Three (3) members of Students' Council;

- ii. Two (2) members of the Executive Committee;
- iii. Two (2) members of the Indigenous Students' Union, as appointed by the Indigenous Students' Union and ratified at Students' Council;.
- iv. Three (3) Aboriginal Students-at-Large; ratified by Students' Council; and
- v. One (1) elder, as chosen by the Committee, as a non-voting member.
- vi. All Students' Council voting Members shall be voting members of the Aboriginal Relations and Reconciliation Committee.
 - a. those Councillors must provide the Chair of the Aboriginal Relations and Reconciliation Committee a minimum of forty-eight (48) hours notice of their intention to attend as part of the voting membership.
- vii. Up to the sum of voting membership of Students' Council plus one self-identifying Aboriginal undergraduate students currently enrolled at the University of Alberta, shall be voting members of the Aboriginal Relations and Reconciliation Committee, provided that:
 - a. those students must provide the Chair of the Aboriginal Relations and Reconciliation Committee a minimum of forty-eight (48) hours notice of their intention to attend as part of the voting membership; and
 - b. those students provide proof that they have self-identified as Aboriginal at the University of Alberta; and
 - c. those students would not include self-identifying Aboriginal members of Student's Council.
- b. In the event that more than the sum of the membership of Students' Council plus one self-identifying Aboriginal undergraduate students give notice of their intention to attend, then the selection shall be decided on a first come, first serve basis.
- c. For the purposes of this Committee, 'self-identifying Aboriginal students' are those who have either registered as such with the University of Alberta or are those who identify as Indian, Inuit, or Métis under Section 35 of the Constitution Act, 1982.

5. Ad Hoc Committee Membership

6 .Operational Committee Membership

7. Chairs of Oversight, Ad Hoc, and Operational Committees

1. Each oversight, ad hoc, and operational committee shall be chaired by a member of that committee elected by the voting membership of that committee using the following procedure:
 - a. Balloting shall be conducted by preferential balloting, in which each voter shall rank their choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
 - b. A candidate shall require a majority of voters to indicate them as the first choice in order to be elected.
 - c. Voters shall be entitled to mark as few as zero (0) candidates for any given position or as many as all of them.
 - d. A section of a voter's ballot shall be considered spoiled where:
 - i. That voter has indicated the same number for more than one (1) candidate; or
 - ii. That voter has not included the number one (1) next to any candidate; or
 - iii. That voter has indicated more than one (1) number next to the same candidate; or
 - iv. That voter has used non-consecutive numbers.
 - e. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.
 - f. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
 - g. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate

that had the fewest first place votes on the first count in which a differential existed shall be eliminated.

- h. Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the Speaker of Students' Council.
- i. The process set out in this section shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victorious.
- j. Where "None of the Above" is declared victorious, no candidates shall be declared victorious.

8. Quorum of Oversight, Ad Hoc, and Operational Committees

1. All committees defined under this schedule shall have a quorum of 50% of the permanent voting membership plus one.

9. Functioning of Oversight, Ad Hoc, and Operational Committees

1. Oversight, ad hoc and operational committees shall establish meeting schedules on a trimesterly basis, in advance, with the trimesters being
 - a. May to August; and
 - b. September to December; and
 - c. January to April.
2. No meeting of an oversight, ad hoc, or operational committee shall occur unless:
 - a. Every quorum-counting member of the oversight, ad hoc, and operational committee has received at least seventy-two hours notice of the meeting; or
 - b. Every quorum-counting member of the oversight, ad hoc, and operational committee consents to the meeting taking place.
3. Oversight, ad hoc, and operational committees may adopt such standing orders as do not conflict with legislation.
4. The Speaker, and through them Chairs of oversight, ad hoc, and operational committees, shall have access to sufficient administrative support to ensure the proper functioning of oversight, ad hoc, and operational committees, including but not limited to:
 - a. The creation and publication of agendas for committee meetings;
 - b. The creation and publication of minutes for committee meetings;
 - c. The booking of meeting rooms;
 - d. The duplication of required documents; and
 - e. Access to Students' Union archives.
5. Any permanent member of a oversight, ad hoc, and operational committee that is an elected member of Students' Council may designate any member of Students' Council or their Councillor-Designate as their proxy for any portion of the councillor's term, provided that their proxy fulfills the eligibility requirements to serve on the oversight, ad hoc, and operational committee in question.
6. Voting members may be permitted to teleconference/video conference into an oversight, ad hoc, and operational committee meetings at the discretion of the chair except under conditions in which the committee is in camera. For in camera portions of a oversight, ad hoc and operational committee meeting, the meeting must take place in person.

10. Written Reports

1. Chairs of oversight, ad hoc, and operational committees shall draft and submit written reports to Students' Council outlining the activity of their committee as requested by Students' Council or the Executive committee.
2. Chairs of oversight, ad hoc, and operational committees may draft and submit written reports to Students' Council at any time.

11. Mandates of Oversight Committees

1. The Aboriginal Relations and Reconciliation Committee:
 - a. Shall work collaboratively with the Students' Council on the implementation of the Truth and ## Reconciliation Commission's Calls to Action, within the Students' Union context;
 - b. Shall ensure adequate discussion, as defined by this committee is completed by the Students' Union in identifying Aboriginal student priorities;
 - c. Shall write a yearly report to Students' Council detailing Aboriginal student priorities;
 - d. Shall develop strategies for the respectful implementation of Aboriginal knowledges and teachings;
 - e. Shall foster collaboration between the Students' Union and Aboriginal students;
 - f. Shall create space for discussions between the Students' Union and Aboriginal students; Shall request reports from the Students' Union Executive Committee on its advocacy for and with Aboriginal students;
 - g. Shall publish and widely disseminate a report on the representation of and collaboration with Aboriginal students, as well as all relevant advocacy work, done by the Students' Union;
 - h. Shall recommend to students council representatives to sit on committees both internal and external whose core focus is Aboriginal students.
 - i. Shall work with Discover Governance to provide cultural sensitivity training to Students' Council
 - j. Shall propose alterations to Students' Council regarding the Acknowledgement of Traditional Territory;
 - k. May recommend changes to Students' Union political policies.

12. Mandates of Ad Hoc Committees

13. Mandates of Operational Committees

14. Relationship with Students' Council and Legislative Committees

1. Oversight, ad hoc, and operational committees have the authority to make recommendations to Students' Council on matters related to their mandate but not explicitly set out in the this schedule.
2. Should the matter fall into the designated, legislative function of a legislative committee, the oversight, ad hoc, or operational committees in question shall instead make its recommendation to that legislative committee.
3. Students' Council has the authority to require recommendations from oversight, ad hoc, and operational committees on matters related to their mandates but not explicitly set out in this schedule.

15. Oversight, Ad Hoc and Operational Committee Attendance Regulation

1. Oversight, ad hoc, and operational committees have the authority to implement the attendance regulations as outlined in Bylaw 100(22), at the committees' discretion, as part of their standing orders.
2. The implemented attendance regulations shall not be more strict than those outlined in Bylaw 100(22).

Bylaw 3000: Students' Union Finances

Bylaw Respecting Students' Union Finances

1. Fiscal Year

1. The fiscal year of the Students' Union lasts from May 1 until the following April 30.

2. Audit

1. The Students' Union's financial statements shall be audited annually by a qualified accountant.
2. Students' Council shall approve each fiscal year's audited financial statements before the conclusion of the ensuing fiscal year.

3. Reserves

1. Students' Union reserves are
 - a. the General Operations Reserve,
 - b. the Capital Equipment Reserve,
 - c. the Building Reserve,
 - d. the Sponsorship Reserve,
 - e. the Campaign and Advocacy Reserve,
 - f. the Student Involvement Endowment Fund, and
 - g. the Access Fund.
 - h. each individual Dedicated Fee Unit listed in the Bylaw 6100 schedule
2. The General Operations Reserve shall be used for the operations of the Students' Union as provided for in the operating budget.
3. The Capital Equipment Reserve shall be used for the purchase and replacement of Students' Union capital equipment.
4. The Building Reserve shall be used for the enhancement of facilities controlled by the Students' Union.
5. The Sponsorship Reserve shall be used for the support of such Students' Union activities as may be identified in the operating budget as requiring sponsorship support.
6. The Campaign and Advocacy Reserve shall be used to support Students' Union endorsed advocacy campaigns related to municipal, provincial, and federal governments, as well as advocacy campaigns directed towards the University of Alberta administration or a department of the University.
 - a. The Campaign and Advocacy Reserve shall not exceed \$60,000 at any time.
 - b. The Executive Committee may approve up to \$5,000 in spending from the Campaign and Advocacy Reserve on a single campaign. Any spending above \$5,000 for a single campaign shall be approved by Finance Committee.
7. The Student Involvement Endowment Fund shall be used for the support of the awards provided by the Awards Committee.
8. The Access Fund shall be used for the support of undergraduate University of Alberta students requiring financial assistance.
9. Except as otherwise provided in Students' Union bylaw, Students' Council retains the sole authority to transfer or spend money in a Students' Union reserve.
10. A budgeted reserve not spent in its entirety, shall have its budgeted monies available in future year(s) for related purchases as originally deemed. Reserve funds carried over shall be accurately and openly presented on the audited financial statements.

4. Form of Operating Budget

1. The Students' Union's operating budget shall take the form of the level of revenue and expenditure for each Students' Union operational unit.
2. The Students' Union operating budget shall include an allocation of not more than fifty thousand dollars per year, designated the Projects Allocation, to be used for projects that may arise over the course of the fiscal year.

3. The Students' Union's operating budget shall include an allocation of thirty thousand dollars per year, designated the Contingency Allocation, to be used for vital and unforeseen expenditures that may arise over the course of the fiscal year.
4. Except as otherwise provided for by Students' Union legislation, no person has the authority to make any expenditure of Students' Union funds or to seek actively to raise any revenue not contemplated in the operating budget.

5. Allocation Spending Authority

1. Students' Council has the authority to approve expenditures from the Projects Allocation.
2. The Executive Committee has the authority to approve expenditures from the Projects Allocation of not more than five thousand dollars for any single purpose.
3. The Executive Committee has the exclusive authority to approve expenditures from the Contingency Allocation.

6. Budget Process

1. Students' Council shall approve an operating budget before the beginning of each fiscal year.
2. In the event that Students' Council does not approve an operating budget before the beginning of a fiscal year, that fiscal year's operating budget shall be identical to the previous year's operating budget until Students' Council does approve an operating budget.
3. Students' Council shall approve a set of budget principles dictating the priorities to be enshrined in the operating budget prior to the approval of each operating budget.
4. A budget process shall be set out in standing orders of Students' Council.

7. Fees (superseded by Bylaw 160)

1. The Students' Union's operating budget shall include the level of the base Students' Union membership fee.
2. The base Students' Union membership fee shall not fluctuate by more than fifteen percent from year to year
3. In addition to the base Students' Union membership fee, the Chair of Finance Committee shall maintain a schedule of dedicated fees to be collected.
4. The fees on the schedule shall be divided into Class A Fees, and Class B Fees.
5. Class A Fees may be amended or abolished only by
 - a. Students' Council, or
 - b. referendum.
6. Class B fees may be amended or abolished as outlined in Bylaw 6100.
7. Unless otherwise specified in the schedule, all fees in the schedule increase annually at a rate equal to the Consumer Price Index for the province of Alberta.
8. Each Class A Fee, and Class B Fee listed on the schedule shall be allocated to a reserve specified in the schedule.
9. the schedule shall stipulate whether each fee is payable by students enrolled at Augustana Faculty
10. The Students' Union will not allow for the implementation of a dedicated fee unit that, or
 - a. would cause the Students' Union to breach its fiduciary responsibility to the Students' Union; or
 - b. supports activities that are beyond the scope and mandate of the Students' Union as outlined in the Post Secondary Learning Act §93(3)
11. For the purpose of determining the scope and mandate of the Students' Union, Students' Council will consider whether the activities that are in question would:
 - a. provide services that are of a direct benefit to the University of Alberta campus community, including students in their pursuit of a post secondary education; or
 - b. eliminate obstacles for students in their pursuit of a post secondary education at the University of Alberta

8. Loans

1. Except as otherwise noted in Student Union bylaw, the Executive Committee has the exclusive authority to approve loans of Students' Union funds.

9. Contracts

1. A contract shall require the approval of Students' Council where
 - a. the term of the contract exceeds one year;
 - b. there are no means by which the Students' Union may cancel the contract on six months notice or less; and
 - c. the contract requires of the Students' Union a financial commitment exceeding five thousand dollars in any one year or twenty-five thousand dollars in aggregate.

10. Signing Authority

1. All cheques and contracts must be signed by at least one of the Vice President (Operations & Finance) or the President.
 - a. The Vice President (Operations & Finance) or President may delegate this authority to a member of the Executive Committee or Senior Management of the Students' Union if:
 - i. Both the Vice President (Operations & Finance) and the President are simultaneously unavailable and time is of the essence; or
 - ii. It is practical to do so.

Bylaw 3000 Schedule

Class A Fees

<i>Fund</i>	<i>Fee Level</i>	<i>Increase</i>	<i>Augustana</i>	<i>Limit</i>
Access Fund	F: \$14.56 P: \$14.56 S: \$7.28	Rolling Average	Yes	No more than a 10% increase per year
SUB Renovation Fund	F: \$11.68 P: \$11.68 S: \$5.84	Indexed to CPI	No	N/A

Class B Fees

<i>Fund</i>	<i>Fee Level</i>	<i>Increase</i>	<i>Augustana</i>	<i>Limit</i>
World Refugee Student Fund (WUSC)	F: \$1.63 P: \$1.63 S: \$0.00	Indexed to CPI Y	Yes	World University Service of Canada Refugee Student Sponsorship Committee
CJSR-FM Fund	F: \$2.50 P: \$0.90 S: \$0.00	Indexed to CPI	No	First Alberta Campus Radio Association of Directors
Golden Bear and Panda Legacy Fund	F: \$4.99 P: \$4.99 S: \$0.00	Indexed to CPI Y	No	University Athletics Board of the University of Alberta
Campus Recreation Enhancement Fund	F: \$4.86 P: \$4.86 S: \$4.86	Indexed to CPI Y	No	Recreation Action Committee of the University of Alberta
Student Legal Services of Edmonton Fund	F: \$3.28 P: \$3.28 S: \$0.00	Indexed to CPI Y	No	Student Legal Services of Edmonton Board of Directors
Alberta Public Interest Research Group Fund (APIRG)	F: \$3.62 P: \$1.81 S: \$0.00	Indexed to CPI Y	No	Alberta Public Interest Research Group Board of Directors
Gateway Fund	F: \$2.64 P: \$2.64 S: \$1.32	Indexed to CPI Y	No	Gateway Student Journalism Society Board of Directors
The Landing Fund	F: \$3.75 P: \$3.75 S: \$0.00	Indexed to CPI Y	No	The Landing Board of Directors

Fund: This is the fund to which the fee is allocated, in accordance with Bylaws 3000 and 6000.

Fee Level: This indicates the level of the fee.

- “F” indicates the fee payable by each full-time student per Fall or Winter Term;
- “P” indicates the fee payable by each part-time student per Fall or Winter Term; and,
- “S” indicates the fee payable by each student per Spring or Summer Term.

Increase: This is the indexing provision of the fee.

- “CPI” denotes that the fee is indexed to inflation each year.
- “Rolling Average” denotes that the fee “F” and “P” shall be equivalent to the average of the total monies disbursed and net transfers to the fund over the previous two fiscal years and the projected disbursement for the current fiscal year, pro-rated on a per-student basis. “S” shall be equivalent to 50% of “F”.

Augustana: This indicates whether or not the fees are assessed to students at Augustana Faculty in accordance with Section 5 (3) of Bylaw 6100.

- “Yes” denotes that students at Augustana Faculty are assessed the fee at the same rate as all other undergraduate students.
- “No” denotes that this fee is not assessed to students at Augustana Faculty.

Limit: This indicates the maximum increase to the fee in a given fiscal year.

Joint Consent: This identifies the body which must consent to the amendment of the fee, as set out in Section 4 (4) of Bylaw 6100.

Last Updated: April 30, 2024

Bylaw 4000: Students' Union Strategic Plan

A Bylaw Respecting the Students' Union Strategic Plan

1. Purpose

1. The purpose of this Bylaw is to:
 - a. Provide a framework under which the Students Union may pursue its long and short-term objectives in a practical and efficacious manner;
 - b. Establish the Students' Union as a professional organization through sound business and management planning practices;
 - c. Provide the pre-requisite framework for a good governance as steward of student resources; and
 - d. Provide a framework for objective evaluation of and for its membership, its political officers, services and service providers, and business operation.

2. Definitions

1. For the purpose of this Bylaw:
 - a. "Strategic Plan" shall mean the master plan for the Students' Union addressing the overall organizational objectives of the Students' Union as a whole during the life of the plan.
 - b. "Executive Plans" shall mean the plans outlining the specific objectives and supporting action plans to be achieved by each voting member of the Executive Committee over the term of the current Executive Committee.
 - c. "Operating Plans" shall mean the plans outlining the specific objectives and supporting action plans to be achieved by each Students' Union department.

3. Obligations

1. Through this Bylaw the Students Union is obligated to:
 - a. Develop, maintain, and use a Strategic Plan.
 - i. The Executive Committee shall act as the steward of the Strategic Plan on behalf of Students' Council and the membership.
 - b. Develop, maintain, and use Executive Plans and Operating Plans which support, as appropriate to functional area, the Strategic Plan and its components.

4. Components of the Strategic Plan

1. The Strategic Plan shall comprise of:
 - a. A Mission Statement of the Students' Union as a whole,
 - b. A Vision for the Students' Union as a whole,
 - c. A statement of Values under which the Students' Union conducts its operations and relationships,
 - d. Critical Success Factors which support the achievement of the Vision, and
 - e. Strategic Goals that are to be realized in order to achieve the Vision.

5. Life of the Strategic Plan

1. The Strategic Plan shall have a life no less than four years.

6. Components of the Executive Plans

1. Each Executive Plan shall comprise of:
 - a. A mission statement addressing the role under the Strategic Plan,
 - b. Executive objectives which account for the achievement of the Mission with respect to the Critical Success Factors and Strategic Goals of the Strategic Plan,
 - c. Action plans to achieve the executive objectives that respect the statement of Values,
 - d. A projection of the required resources to achieve the action plans, and
 - e. Measurement criteria to evaluate the success of the plan.

7. Components of the Operating Plans

1. Each Operating Plan shall comprise of:
 - a. A mission statement addressing the department's role under the Strategic Plan,
 - b. Operating objectives which account for the achievement of the Mission with respect to the Critical Success Factors and Strategic Goals of the Strategic Plan,
 - c. Supporting Action Plans to achieve the Strategic Objectives that respect the statement of Values,
 - d. A projection of the required resources to achieve the action plans, and
 - e. Measurement criteria to evaluate the success of the plan.

8. Review of Executive and Operating Plans

1. The Executive Committee shall provide Executive Plans to Students' Council, accompanied by a presentation, prior to July 31st of the given year.
2. The Executive Committee shall provide to Students' Council a review of the Executive Plans, accompanied by a presentation, prior to January 15th of the given year.
3. The Executive Committee shall present a review of the year to Students' Council, prior to the conclusion of that Students' Council's elected term.
4. Operating Plans shall be reviewed annually by the Executive Committee and the Finance Committee.

9. Ratification and Alterations

1. A two-thirds majority vote of Students' Council shall be required in order to:
 - a. Ratify a Strategic Plan, and
 - b. Amend the Strategic Plan in effect.

10. Strategic Plan Steering Committee

1. The mandate of the strategic plan steering committee shall be to review the Strategic Plan by:
 - a. examining the relevancy and appropriateness of the mission, vision, statement of values, critical success factors, and strategic goals; and
 - b. inducing a process to redevelop and renew the Strategic Plan as appropriate.
2. The strategic plan steering committee shall be struck:
 - a. After four (4) years have elapsed from the previous review, or
 - b. Upon a two-thirds majority vote of Students' Council to do so.
3. The President shall chair the Strategic Plan Steering Committee.

11. Renewal of the Strategic Plan

1. The Strategic Plan Steering Committee shall be struck to review the Strategic Plan:
 - a. After four (4) years have elapsed from the previous review, or
 - b. Upon a two-thirds majority vote of Students' Council to do so.
2. A review of the Strategic Plan shall:
 - a. Examine the relevancy and appropriateness of the Mission, Vision, statement of Values, Critical Success Factors and Strategic Goals; and
 - b. Induce a process to redevelop and renew the Strategic Plan as appropriate.