

BYLAW 310: CHIEF RETURNING OFFICER AND ELECTIONS STAFF

01. Mandate

1. This bylaw shall govern the duties and hiring process of the Students' Union Elections Staff.

02. Elections Staff Composition

1. The Elections Staff shall consist of:
 - a. the C.R.O.; and
 - b. one (1) or more D.R.O.(s), at the discretion of the C.R.O. and as permitted by budgeted availability of funds.

03. Elections Staff Hiring

1. The C.R.O. shall be ratified by the Students' Council after a hiring committee issues a recommendation. See [Regulation 310.03 - Elections Staff Hiring](#) for the procedure.
2. The D.R.O.(s) shall be hired by a committee chaired by the C.R.O. See [Regulation 310.03 - Elections Staff Hiring](#) for the procedure.

04. Elections Staff Terms of Office

1. The C.R.O. shall serve from May 1 to April 30 of the following year.
2. The D.R.O.(s) shall serve from no earlier than May 1 and end on April 30 of the following year.

05. Election Staff Duties

1. The duties of the C.R.O. shall include
 - a. overseeing the implementation of Bylaws 310, [320](#), and [330](#);
 - b. such duties required of the C.R.O. under other SU Bylaws; and
 - c. being the highest responsible manager of the Elections Office and Elections Staff, particularly when interpreting, enforcing, and delegating authority afforded by the aforementioned Bylaws.
2. The duties of the D.R.O.(s) shall include:
 - a. such duties required of the D.R.O.(s) under Bylaws 310, [320](#), and [330](#); and
 - b. such assistance as required by the C.R.O. in discharging their duties as set out in Section 06(1).
3. If the C.R.O. is incapacitated and can not complete the duties of the office, C.A.C. shall assign those duties to another Member of the Elections Staff in the interim.
4. See [Regulation 310.06 - Elections Staff Duties](#) for the list of responsibilities for Elections Staff.

06. Elections Staff Reporting and Dismissal

1. The C.R.O. shall report directly to the Students' Council and shall be dismissed only by a two-thirds (2/3) majority vote of the Students' Council on two consecutive meetings, to be held not less than one (1) week apart.
2. The D.R.O.(s) shall report directly to the C.R.O. and shall be dismissed only by a simple majority vote of the Members of the C.A.C.
3. The C.R.O. shall submit a written report to the Students' Council before the end of their contract or April 30, whichever comes first. See [Regulation 310.07 - Elections Staff Reporting and Dismissal](#) for the procedure.

4. The final installment of remunerations for the C.R.O. shall be made contingent on submitting the written report outlined in [Regulation 310.07 - Elections Staff Reporting and Dismissal](#).

07. Elections Advertisement

1. The Elections Staff shall develop an advertisement and elections strategy to communicate the release of nomination packages, nomination deadlines, and elections which is to be presented by the C.R.O. to the Students' Council at a minimum of thirty (30) days before the release of Executive Committee nomination packages. See [Regulation 310.08 - Elections Advertisement](#) for the procedure.

08. Classroom Talks

1. The C.R.O. shall provide Candidates with a list of staff, departments, and faculties that have requested that Candidates not speak between classes.
2. The C.R.O. is not responsible for the actions of Candidates speaking between classes.
3. The C.R.O. maintains the right to reprimand Candidates who speak during scheduled class time without the instructor's consent.

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