

Regulation 150.04: Council of Residence Associations Terms of Reference

01. Mandate

1. The purpose of the Council of Residence Associations, hereby referred to as CORA, is to act as a forum for collaboration and sharing of best practices among residence associations, and to be an advisory body to the Students' Union on all residence issues.

02. Powers and Duties

1. Receive an annual report from each Residence Association that includes, at minimum:
 - a. document that will be used to inform and direct CORA's work in the future.
 - a. Challenges, successes, and failures during the year;
 - b. Advice on what advocacy strategies work best for the respective residence;
 - c. Information or advice on the Students' Union's advocacy for residences that year;
 - d. These reports will be compiled by the Chair into a larger CORA transition
2. Provide advice to the Students' Union with respect to:
 - a. Changes to Students' Union bylaws respecting Residence Associations;
 - b. Professional development sessions or retreats organized by the Students' Union;
 - c. Support provided to Residence Associations;
 - d. d. Advocacy issues and initiatives of the Students' Union;
 - e. Issues and initiatives of the University; and
 - f. Matters of interest to the members of the CORA and/or their constituents.
3. Organize or suggest collaborative programs, initiatives, and events for the benefit of residence associations or students in Residence;
4. Collect Residence Improvement Fund (RIF) proposals and award funding to projects annually, in accordance with the terms agreed upon with Campus Services.

03. Membership

1. Each Residence Association, and the Augustana Students' Association, will have one voting seat on the CORA;
2. The President, equivalent, or designate of each residence association recognized under [Students' Union Bylaw 8100](#) will be the voting representative to the CORA;
 - a. The Augustana Students' Association's residence representative position will serve as its voting representative, unless a designate is appointed.
 - b. Members wishing to appoint a designate must do so in writing at least 24 hours prior to the meeting(s) that the designate will attend.
3. The Students' Union Vice President (Student Life) is the Chair and a voting member of the CORA;
4. The CORA may appoint other non-voting members as it sees fit.
 - a. a. The term of appointed non-voting members will expire on April 30 of the academic year for which they are appointed.

04. Meetings

1. Regular meetings of the CORA will be held on a monthly basis,
2. Additional meetings may be called by the Chair, provided that notice of at least seven (7) calendar days is given to all members.
3. Quorum of the CORA will be a simple majority of voting members, one of whom must be the Chair.

05. Structure of Sessions

1. Any voting member of the CORA may add an item to the agenda by providing notice in writing to the Chair at least two (2) business hours in advance of the meeting.

2. The CORA may hear presentations from the University Community provided that
 - a. The presentation is germane to the mandate of the CORA;
 - b. The presentation was submitted for consideration at least two (2) business days prior to the meeting;
 - c. The presentation submission included a title, brief description, and contact information for the person acting as the liaison between the CORA and the presenters; and
 - d. The presentation does not exceed twenty (20) minutes in length excluding time for questions and discussion.
 3. Meetings will follow Robert's Rules of Order, which can be relaxed by the Chair or upon the request of three (3) members.
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