

Regulation 110.07: General Faculties Council Seat Distribution, Selection and Replenishment

01. Allocation Seats

1. Prior to each Winter Council Election the Chief Returning Officer shall determine the apportionment of the additional appointed elected undergraduate General Faculties Council seats by Faculty.
2. The apportionment shall be calculated using the following formula:
 - a. $(\text{Faculty Undergraduate Enrolment} \div \text{Total Undergraduate Enrolment}) \times \text{total number of additional appointed elected undergraduate seats}$
3. Apportionment results shall be rounded using standard rounding rules.
4. Each Faculty shall receive no fewer than one (1) seat.
5. Students' Council may deem any unfilled designated seat or reserved seat established under this Regulation to be vacant.
 - a. A seat deemed vacant under this subsection shall be filled in accordance with the vacancy appointment process set out in Section 04 of this Regulation.

02. Reserved Seats for Indigenous and International Representation

1. Two (2) undergraduate General Faculties Council seats may be reserved for the purposes of Indigenous and international student representation.
2. Prior to the Winter Council Election:
 - a. The Indigenous Students' Union may appoint an undergraduate student delegate to a reserved Indigenous representation seat on the General Faculties Council.
 - b. The International Students' Association may appoint an undergraduate student delegate to a reserved international student representation seat on the General Faculties Council.
3. An appointment under subsection (2):
 - a. Must be communicated to the Chief Returning Officer by email by March 1st preceding the upcoming Winter Council Election;
 - b. Must identify the Faculty in which the appointee is enrolled; and
 - c. Must be ratified by Students' Council at their next meeting following the Chief Returning Officer receiving communication of the appointment.
4. Where an appointment under subsection (2) is ratified:
 - a. The Faculty in which the appointee is enrolled shall have its allocated General Faculties Council seats reduced by one (1) for the purposes of the Winter Council Election; and
 - b. The appointee shall be deemed to be a General Faculties Council representative of that Faculty.
5. A seat reduced under subsection (4) shall not be made available for contest during the Winter Council Election.
6. Any delegate appointed under this section:
 - a. Must be an undergraduate student;
 - b. Must be in a Faculty that has at least three student seats; and
 - c. Shall hold office until the end of the year's General Faculties Council term to which they are appointed, as described in Bylaw 100, unless they leave their position before then.

7. Where the Indigenous Students' Union or the International Students' Association does not appoint an individual under subsection (2) by March 1st, or where an appointment is not ratified by Students' Council:
 - a. A seat shall not be reserved in the coming Winter Council election.

03. Faculty Association Designated Seats

1. Notwithstanding any other provision of this Regulation Students' Council may designate specific undergraduate General Faculties Council seats to be held by officers of Faculty Associations.
2. A designated Faculty Association seat:
 - a. Shall be counted within the additional appointed elected undergraduate General Faculties Council seats; and
 - b. Shall be drawn from the total number of seats allocated to that Faculty under this Regulation.
3. The following Faculty Association designated seats are established:
 - a. Faculty of Science
 - i. One (1) seat shall be designated to the President of the Interdepartmental Science Students' Society.
 - b. Additional designated seats may be added here by amendment.
4. A Faculty Association designated seat:
 - a. Shall not be made available for contest during the Winter Council Election; and
 - b. Shall be filled by the designated individual as outlined in (3) following ratification by Students' Council after the Chief Returning Officer receives notification of the relevant Faculty Association's election results.
5. The designated individual shall hold the seat from July 1st of their contemporaneous term until the following June 30th, unless they leave their seat before, in alignment with the term of office in Bylaw 100.
6. In the event the designated individual notifies the Chief Returning Officer that they choose to reject their ex-officio appointment, the seat shall be considered vacant.

04. Vacancy Appointment Process for Undergraduate Appointed General Faculties Council Seats

1. A vacancy in an undergraduate General Faculties Council seat exists when:
 - a. A representative resigns;
 - b. A representative ceases to be eligible to hold the position;
 - c. A representative is removed in accordance with Students' Union and General Faculties Council authority; or
 - d. A seat is deemed vacant under this Regulation.
2. Undergraduate appointed General Faculties Council vacant seats shall be filled through General Faculties Council Vacancy Petitions, herein referred to as GFC Vacancy Petitions.
3. Where a vacancy exists following the conclusion of the Winter Council Election and prior to October 1 of the term year:
 - a. The vacancy may be filled through a GFC Vacancy Petition submitted by any undergraduate student eligible to hold the seat under this Regulation; and
 - b. The individual appointed shall serve for the remainder of the term as outlined in Bylaw 100.
4. Where a vacancy continues or begins to exist on or after October 1 of the term year:
 - a. The vacancy shall be opened to be filled through Vacancy Petition by any undergraduate student enrolled in the College to which the Faculty holding the vacant seat belongs; and

- b. The College eligibility requirement applies notwithstanding any Faculty based allocation under this Regulation.
5. No Vacancy Petition shall be considered for a seat that remains subject to a reserved or designated appointment process unless:
 - a. The relevant appointing body has declined or failed to fill the seat within a reasonable period; or
 - b. Students' Council has declared the seat vacant.
6. All appointments made under this section:
 - a. Must be undergraduate students;
 - b. Shall serve for the remainder of the term of office; and
 - c. Require ratification by Students' Council.
7. The Chief Returning Officer shall create a GFC Vacancy Petition form for all vacant seats and disseminate the form broadly, including to the Faculty Association that holds the vacancy.
 - a. The Vacancy Petition form, to be filled out by the candidate, shall include:
 - i. The name, e-mail, faculty, and ID number of the candidate seeking to fill the vacancy;
 - ii. A signed acceptance of the petition by the candidate;
 - iii. A signed letter from their home faculty confirming that the candidate is in good academic standing under University regulations;
 - iv. A list of nominators including the names, faculties, years, signatures, and student identification numbers;
 - v. A copy of Regulation 110.07; and
 - vi. A link to the Vacancy Petition webpage.
 - b. For the petition to be declared valid, the candidate must collect a minimum of 10 signatures.
 - c. The GFC Vacancy Petition form for Open Studies students shall include all requirements mentioned in (7.a) but shall not include the requirements in (7.b).
8. Completed GFC Vacancy Petitions in Sections 04.7 shall be submitted electronically to the Chief Returning Officer or UASU Governance Team, triggering the following process
 - a. The first valid GFC Vacancy Petition submitted for a given faculty will trigger a seven (7) day period after which no other petitions will be received per vacant seat.
 - b. If no other valid GFC Vacancy Petitions are received within the seven (7) day period, the successful candidate shall be declared a GFC appointed undergraduate representative for the vacant seat for the remainder of that term.
 - c. If two or more candidates submit valid Vacancy Petitions for the same seat during the seven (7) day period, the candidate with the most signatures at the end of this period shall be the winner.
 - d. Any candidate shall be allowed to retrieve their petition during the seven (7) day waiting period to collect more signatures, so long as the final petition is re-submitted by 5:00pm on the last business day prior to the deadline.
 - e. In the event of a tie in the number of signatures, the CRO shall determine the winner by flipping a coin or other random-chance tie-breaking method in the presence of a Deputy Returning Officer or a member of the UASU Governance Team.
 - f. Individuals that are ineligible to submit GFC Vacancy Petitions include:
 - i. Any member of General Faculties Council
 - ii. The Chief Returning Officer or Deputy Returning Officer; or
 - iii. Any student who ran during the previous general election lost to none of the above; or

- iv. any student who has previously used this mechanism in the last 365 days.
9. The UASU Governance Team, with the assistance of the Chief Returning Officer, shall create and maintain a Vacancy Petition webpage to list the current status of all vacant appointed undergraduate General Faculties Council seats.
- a. The link to this webpage shall be included in the GFC Vacancy Petition package; and
 - b. This webpage shall be maintained with regular updates, deadlines and other relevant information; and
 - c. At a minimum, the number of packages submitted in each faculty shall be updated daily during the seven (7) day deadline period.
-

Revision #3

Created 23 February 2026 10:54:07 by Kirsten Weeks

Updated 24 February 2026 06:11:23 by Jonathan Olfert